STANDARD OPERATING PROCEDURES FOR CHARTER AND TOUR OPERATIONS

Document No.	MC-C-08
Effective Date	03/05/2017
Revision Date	
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PASSENGER INTOXICATION AND PROHIBITED ITEMS

Authorized By Kellie P. Dean

8.01 PURPOSE:

To establish a record of authorized alcohol consumption and items permitted on company vehicles by passengers.

8.03 POLICY:

- Alcohol The responsible consumption of alcohol by passengers aged 21 or older is permitted on designated, for-hire, company vehicles. Alcohol abuse, passenger intoxication, and public drunkenness (identified by slurred speech, erratic behavior, or difficulty with physical coordination) are prohibited.
- II. Prohibited Items:
 - A. Firearms
 - B. Weapons
 - C. Ammunition
 - D. Glass containers
 - E. Kegs
 - F. Anything illegal

Properly licensed firearms and weapons may be transported in the vehicle upon express written approval of Dean.

III. Prohibited Activities:

- A. Smoking
- Behavior that distracts the driver
- C. Underage alcohol consumption
- D. Standing on the seats
- E. Disorderly conduct (including intoxication)

8.03 RESPONSIBILITIES:

- I. Passenger If alcohol will be consumed on the vehicle, the passenger must acknowledge that consumption will occur only in a reasonable manner and that under no circumstances will alcohol be provided or furnished to any individual under the age of 21.
- II. Driver If the driver witnesses any of the prohibited items or activities, he/she must:
 - A. Discuss the issue with the group leader.
 - B. If problem persists, contact law enforcement. If the situation is not an emergency and driver is unsure of whether to call law enforcement, contact dispatch.
 - C. After the situation has been resolved, notify dispatch of occurrence.

8.04 **DISCIPLINE**:

Violation of this section of the Standard Operating Procedures may result in discipline up to and including termination of employment.